

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**March 21, 2013**

The Southeastern Local Board of Education met in regular session on March 21, 2013 at 5:00 pm in the Board Conference Room.

**Members Present:**

Frances Edwards                                 David Shea, Superintendent  
Tony Entler   Brad McKee, Treasurer  
Kim Owens  
Luke Russell  
Tammy Stoops

**Visitors Present:**

Jay Mitchell

**Superintendent/Principal Discussion Items**

Board Policies – First Reading

0165.2	SPECIAL MEETINGS
2270	RELIGION IN THE CURRICULUM
2431	INTERSCHOLASTIC ATHLETICS
2623.02	THIRD GRADE READING GUARANTEE
3120.08	EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
3131	REDUCTION IN STAFF
5515.01	SAFE OPERATION OF MOTORIZED UTILITY VEHICLES BY STUDENTS
6110	GRAND FUNDS
6320	PURCHASES
6550	TRAVEL PAYMENT & REIMBURSEMENT

**Approval of Minutes**

Kim Owens moved and Luke Russell seconded that the minutes of the February 21, 2013 Regular Meeting be approved.

Ayes: Owens, Russell, Edwards, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Superintendent's Report**

**Approved Substitute Certificated Staff**

Frances Edwards moved and Luke Russell seconded that the Board of Education approve the following substitute certificated staff for the 2012-2013 School Year:

Aldinger, Emily	Bennett, Leslie
Blair, Amy	Clark, Keith
Frederick, Tina	Grigiss, Peter
Haddix, Amanda	Nash, Krysta
Sykes, Linda	

Ayes: Edwards, Russell, Stoops, Owens, Entler

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Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Accepted Resignation – Classified Staff**

Tammy Stoops moved and Kim Owens seconded that the Board of Education accept the resignation of Drucilla Hamilton, Cook/Cashier, effective after accumulated sick days are exhausted – approximately March 8, 2013.

Ayes: Stoops, Owens, Russell, Edwards, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Issued Title 1 Intervention Tutor Contracts**

Tammy Stoops moved and Tony Entler seconded that the Board of Education issue the following Title I Intervention Tutor Contracts for grades K-6 for after school or weekend tutoring for a maximum of 15 weeks at 5 hours per week total:

Sarah Heier  
Jason Ennis  
Josh Murray

Ayes: Stoops, Entler, Owens, Russell, Edwards  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Volunteers**

Frances Edwards moved and Kim Owens seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

Roberta Miller – chaperone as needed  
Kari Toops – Track

Ayes: Edwards, Owens, Russell, Stoops, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Liability and Key/Fob Request in Accordance with the Board Guideline #7741**

Luke Russell moved and Tammy Stoops seconded that the Board of Education approve the following:

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Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Jennifer Tuttle	youth volleyball	3/21/13-5/17/13
Steve Myers	softball practice	3/21/13-5/17/13
Shawn Russell	sub trainer	3/21/13-5/17/13
Kari Toops	track	3/21/13-5/17/13

Ayes: Russell, Stoops, Owens, Edwards, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Out of State/Overnight Trips**

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the following out of state/overnight trips:

FCCLA State Leadership Conference – April 18-19, 2013 – Columbus  
FFA State Convention – May 2-3, 2013 – Columbus  
FFA Camp Session 1 – June 3-7, 2013 – Ohio FFA Camp Muskingum  
FFA National Convention – October 30-Nov. 2, 2013 – Louisville, KY

Ayes: Owens, Stoops, Russell, Edwards, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Mower Contract**

Tony Entler moved and Luke Russell seconded that the Board of Education approve a mowing contract with Donna Wertz on an “as needed” basis with payment of \$7.85 per hour not to exceed 40 hours per week for the mowing season of 2013.

Ayes: Entler, Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Memorandum of Understanding – SELEA**

Frances Edwards moved and Luke Russell seconded that the Board of Education approve the Memorandum of Understanding with SELEA on the subject of retirement incentive offering through June 30, 2013.

Ayes: Edwards, Russell, Owens, Stoops, Entler

Nays: None

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Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approved Financial Reports**

Frances Edwards moved and Tammy Stoops seconded that the Board of Education approve the financial reports and payment of bills.

Ayes: Edwards, Stoops, Russell, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Adopted Amended Appropriations**

Kim Owens moved and Frances Edwards seconded that the Board of Education adopt amended appropriations as presented.

Ayes: Owens, Edwards, Russell, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approved Activity Budgets**

Tammy Stoops moved and Luke Russell seconded that the Board of Education approve the Activity Budgets as presented.

Ayes: Stoops, Russell, Owens, Edwards, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approved Days Without Pay**

Tammy Stoops moved and Tony Entler seconded that the Board of Education approve the following days without pay since the days that were taken were either not covered under the master agreement stipulations, the employee had already used their allowed amount of absence days or the employee desired to not be paid for the day taken off:

Karen Wyatt – February 14 & 19, 2013

Ayes: Stoops, Entler, Owens, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approved Family Medical Leave**

Frances Edwards moved and Luke Russell seconded that the Board of Education approve Family Medical Leave (FMLA) for Mrs. Wendy Delong starting on March 8, 2013 and Mrs. Jennifer Anstine starting on or around March 18, 2013 to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which Mrs. Delong and Mrs. Anstine are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Ayes: Edwards, Russell, Owens, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved MVECA Contract**

Frances Edwards moved and Tony Entler seconded that the Board of Education approve the agreement between Miami Valley Educational Computer Association and Southeastern Local School District for Internet access services at a total cost of \$15, 888.00 for a period beginning July 1, 2013 through June 30, 2016.

Ayes: Edwards, Entler, Owens, Russell, Stoops

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopted Resolution**

Tony Entler moved and Tammy Stoops seconded that the Board of Education adopt the following resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS  
DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR  
(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)**

REVISED CODE, SECTIONS 5705.34 - 35.

***WHEREAS, This Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2013; and***

***WHEREAS, The Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it***

***RESOLVED, By the Board of Education of the Southeastern Local***

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*School District, Clark County, Ohio,  
that the amounts and rates, as determined by the Budget Commission in its  
certification, be and the same are hereby accepted; and be it further*

**RESOLVED**, that there be and is hereby levied on the tax duplicate of said  
School District the rate of each tax necessary to be levied  
within and without the ten mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED</b>				
<b>BY</b>				
<b>BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
FUND	Amount to Be Derived from Levies Inside  the 10 Mill Limitation	Amount to Be Derived from Levies Outside  the 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
General Fund	\$525,564	\$1,586,794	5.200	28.600
Permanent Improvement Fund		\$240,950		3.000
Emergency Levy Funds		\$463,911		4.590
<b>Totals</b>	<b>\$525,564</b>	<b>\$2,291,655</b>	<b>5.200</b>	<b>36.190</b>

<b>SCHEDULE B</b>		
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>		
FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy authorized by voters on November, 1976 for not to exceed Continuing years.	23.600	\$1,257,414
Current Expense Levy authorized by voters on November 6, 1979 for not to exceed Continuing years.	5.000	\$329,380
Permanent Improve Levy authorized by voters on November 3, 2009		

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for not to exceed 5 years. (2010-2014)	3.000	\$240,950
Emergency Levy authorized by voters on May 8, 2007 (Maximum Approved 5.534) for not to exceed 5 years. (2007-2011)	4.590	\$463,911
<b>Totals</b>	<b>36.190</b>	<b>\$2,291,655</b>

*and be it further*

**RESOLVED, That the Clerk/Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.**

Ayes: Entler, Stoops, Russell, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Approved agreement with Julian & Grube, Inc**

Kim Owens moved and Tony Entler seconded that the Board of Education approve an agreement with Julian & Grube, Inc. for Medicaid School Program audit services.

Cost report period July 1, 2011 to June 30, 2012	\$1,200
Cost report period July 1, 2012 to June 30, 2013	\$1,200

Ayes: Owens, Entler, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Approved Permanent Improvement Fund Expenditure**

Tony Entler moved and Luke Russell seconded that the Board of Education approve the following permanent improvement fund expenditure:

Scag 29 hp Kohler 61" Mower	\$9,506.00	Farmers Equipment, Inc.
	-2,500.00	Received for trade in

Ayes: Entler, Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Approved Account Creation**

Frances Edwards moved and Kim Owens seconded that the Board of Education authorize the treasurer to set up an account as a Memorial Fund for Julia Salyers to benefit the Miami View Library.

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Ayes: Edwards, Owens, Russell, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adjournment**

At 6:45 pm Luke Russell moved and Tony Entler seconded that the Board of Education meeting be adjourned.

Ayes: Russell, Entler, Owens, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

