



# SOUTHEASTERN LOCAL SCHOOL DISTRICT

226 Clifton Road

South Charleston, OH 45368

Telephone: (937) 462-8388, Fax: 1-888-650-9129

David Shea, Superintendent; Ben Kitchen, Treasurer

## POSITION VACANCY

**Date Posted:** December 23, 2024

**Position:** Anticipated Cook (5.75 hours)

**Starting Date:** February 18, 2025

**Salary:** Per Board adopted schedule based upon experience

**Qualifications:**

Minimum Requirements:

- ❖ Must be available for breakfast program when needed
- ❖ Possess a high school diploma
- ❖ Basic math skills
- ❖ Good health, high moral character
- ❖ Be neat and clean
- ❖ Ambitious, high-energy person
- ❖ Ability to communicate concise records, both orally and in writing
- ❖ Ability to maintain confidentiality
- ❖ Have ServSafe Certification or Ability to obtain the Certification
- ❖ Ability to obtain all proper food service credentials as required by the state of Ohio

Desirable Qualifications:

- ❖ Organizational skills

**Areas of Responsibility:** Service to the students and staff as assigned.

**Application Deadline:** Until Filled  
(applications available on-line at: [www.sels.us](http://www.sels.us))

**Apply To:** PJ Bertemes  
Food Service Director, Southeastern Local Schools  
[pbertemes@sels.us](mailto:pbertemes@sels.us)

Southeastern Local Schools  
226 Clifton Road  
South Charleston, OH 45368  
Phone: 462-8388  
Fax: 1-888-207-9654

Southeastern Local Schools  
Miami View Elementary School \* Southeastern Jr. & Sr. High School

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