

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**March 28, 2016**

The Southeastern Local Board of Education met in regular session on March 28, 2016 at 6:00 pm in the Board Conference Room.

**Members Present:**

Tony Entler                      David Shea, Superintendent  
Shawn Jackson                Brad McKee, Treasurer  
Kim Owens  
Tammy Stoops  
Greg Flax

**Visitors Present:**

Lisa Burleson  
PJ Bertemes

**Approval of Minutes**

Shawn Jackson moved and Kim Owens seconded that the minutes of the February 29, 2016 Regular Meeting be approved.

Ayes: Jackson, Owens, Flax, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Old Business**

OSBA Business Honor Roll - Locust Hills  
Staff Appreciation Gift  
Community Club Meeting reminder

**Superintendent's Report**

**Approved Substitute Certificated Staff**

Tammy Stoops moved and Shawn Jackson seconded that the Board of Education approve the following substitute certificated staff for the 2015-2016 School Year:

Dickert, Holly  
Kleis, Cory

Wright, Cody

Ayes: Stoops, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approved Substitute Classified Staff**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the following as substitutes for classified staff for the 2015-2016 School Year, pending completion and receipt of clear background checks:

Jenny Tincher – cafeteria and aide

Ayes: Entler, Jackson, Flax, Stoops, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Mower Contract**

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve a mowing contract with Donna Wertz on an “as needed” basis with payment of \$8.10 per hour not to exceed 40 hours per week for the mowing season of 2016.

Ayes: Owens, Stoops, Jackson, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Liability and Key/Fob Request in Accordance with the Board Guideline #7741**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Sarah Morrow Burton	JH Track	3/28/16-6/1/16

Ayes: Jackson, Entler, Flax, Owens

Nays: None

Abstain: Stoops

Motion Carried: 4-0-1

### **Approved Volunteers**

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

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Classroom activities, field trips & parties:  
Kristen Barclay  
Gretchen Kitchen

Ayes: Owens, Stoops, Flax, Jackson, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Accepted Resignation – Classified Staff**

Kim Owens moved and Tammy Stoops seconded that the Board of Education accept the resignation of Anna Sue Thompson for retirement reasons as bus driver and cook/casher effective June 1, 2016.

Ayes: Owens, Stoops, Flax, Jackson, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Out of State/Overnight Trips**

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the following:

Whereas, in compliance with Board of Education Policy 2340C overnight school district sponsored field trips must be recommended and gain approval by the Board of Education prior to the event, to provide protection to the student, staff, and school district, and;

Whereas, staff has been notified of the importance, significance, and necessity for prior Board approval, and;

Now Therefore Be It Resolved, that the Board of Education approve the following future overnight field trips;

<b>OH FFA Convention – Columbus, OH</b>	<b>May 6-7, 2016</b>
<b>FFA Camp Session 1 – OH FFA Camp Muskingum</b>	<b>June 6-10, 2016</b>
<b>FCCLA State Leadership Conference</b>	<b>April 28-29, 2016</b>

Ayes: Jackson, Owens, Flax, Stoops, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Student Insurance Program Carrier**

Tammy Stoops moved and Shawn Jackson seconded that the Board of Education approve N. Carol Insurance Agency, Inc. Columbus, Ohio underwritten by Guarantee Trust Life Insurance Company for the Students Accident Insurance Company for the 2016-2017 school year.

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Ayes: Stoops, Jackson, Flax, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approved Financial Reports**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the financial reports and payment of bills.

Ayes: Owens, Jackson, Stoops, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

#### **Adopted Amended Appropriations**

Shawn Jackson moved and Kim Owens seconded that the Board of Education adopt amended appropriations as presented.

Ayes: Jackson, Owens, Flax, Stoops, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

#### **Approved Activity Budgets**

Tony Entler moved and Kim Owens seconded that the Board of Education approve the Activity Budgets as presented.

Ayes: Entler, Owens, Jackson, Flax, Stoops  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

At 6:59 pm Tammy Stoops left the meeting.

#### **Adopted Resolution**

Shawn Jackson moved and Tony Entler seconded that the Board of Education adopt the following resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES**

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### AND CERTIFYING THEM TO THE COUNTY AUDITOR (CITY, VILLAGE OR RURAL BOARD OF EDUCATION)

REVISED CODE, SECTIONS 5705.34 - 35.  
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*WHEREAS, The Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it*

*RESOLVED, By the Board of Education of the Southeastern Local School District, Clark County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further*

*RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

<b>SCHEDULE A</b> <b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY</b> <b>BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
<b>FUND</b>	<b>Amount to Be Derived from Levies Inside the 10 Mill Limitation</b>	<b>Amount to Be Derived from Levies Outside the 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax Rate to Be Levied</b>	
	<b>Column II</b>	<b>Column IV</b>	<b>V</b>	<b>VI</b>
<b>General Fund</b>	<b>\$633,328</b>	<b>\$1,901,449</b>	<b>5.200</b>	<b>28.600</b>
<b>Permanent Improvement Fund</b>		<b>\$240,209</b>		<b>3.000</b>
<b>Emergency Levy Funds</b>		<b>\$464,035</b>		<b>3.810</b>
<b>Totals</b>	<b>\$633,328</b>	<b>\$2,605,693</b>	<b>5.200</b>	<b>35.410</b>

<b>SCHEDULE B</b>
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>

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FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy authorized by voters on November, 1976 for not to exceed Continuing years.	23.600	\$1,527,036
Current Expense Levy authorized by voters on November 6, 1979 for not to exceed Continuing years.	5.000	\$374,413
Permanent Improve Levy authorized by voters on November 4, 2014 for not to exceed 5 years. (2015-2019)	3.000	\$240,209
Emergency Levy authorized by voters on May 3, 2011 (Maximum Approved 5.534) for not to exceed 5 years. (2012-2016)	3.810	\$464,035
* = Millage needed based upon current values for tax year 2015.		
<b>Totals</b>	<b>35.410</b>	<b>\$2,605,693</b>

*an be it further*

**RESOLVED, That the Clerk/Treasurer of this Board be and is hereby directed to**

**certify a copy of this Resolution to the County Auditor of said County.**

Ayes: Jackson, Entler, Owens, Flax

Nays: None

Abstain: None

Motion Carried: 4-0-0

**Accepted Donation**

Shawn Jackson moved and Kim Owens seconded that the Board of Education accept the donation of approximately \$1200 from Land O Lakes for the community garden project.

Ayes: Jackson, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 4-0-0

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### **Approved Family Medical Leave**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve Family Medical Leave (FMLA) for following list to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Mr. Brian Call – Starting on or around March 10, 2016  
Mrs. Anna (Sue) Thompson – Starting on or around April 4, 2016  
Mrs. Lacey Holland – Starting on or around April 4, 2016

Ayes: Owens, Jackson, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

### **Approved Internet Service Agreement with MVECA**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the internet access service agreement for the time period of July 1, 2016 through June 30, 2019 with Miami Valley Educational Computer Association Regional Council of Governments (MVECA). Annual Charge: \$16,476.

Ayes: Jackson, Flax, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

### **Approve Permanent Improvement Expenditure**

Tony Entler moved and Kim Owens seconded that the Board of Education approve the following permanent improvement expenditure:

Sterling Quality Concrete, LLC – Concrete/Sidewalk repair & replace                      \$16,650.00

Greg Flax moved and Tony Entler seconded to table the motion.

Ayes: Flax, Entler, Owens, Jackson  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

### **Approved Contract Renewal – AVI Foodsystems**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve renewing the food service management company contract with AVI Foodsystems, Inc. from July 1, 2016 until June 30, 2017. The final renewal year for this contract is June 30, 2020.

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Ayes: Owens, Jackson, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

### **Items for Discussion Purposes and to be Acted Upon at Discretion of the Board**

3<sup>rd</sup> Grade Reading – 100% students passed last year.

### **Executive Session**

At 7:18 pm Greg Flax moved and Shawn Jackson seconded that the Board of Education move to executive session to discuss personnel matters of public employee and/or official – Appointment, Dismissal, Promotion, Compensation, Employment, Discipline, Demotion, Investigation of charges or complaints.

Ayes: Flax, Jackson, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

**Returned to regular session at 8:24 pm.**

### **Adjournment**

At 8:25 pm Shawn Jackson moved and Greg Flax seconded that the Board of Education meeting be adjourned.

Ayes: Jackson, Flax, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

CORRECT



ATTEST

